

CUAR

CJIS User Authorization
CJIS -1 Rev February 2012

Connecticut Criminal Justice Information Systems CJIS Operations

101 East River Drive, East Hartford CT 06108-3274

Telephone 860.622.2000 Fax 860.610.0749

This form must be Approved and Submitted by the CJIS User's Manager.

**For OBTS access, Approval of the
Agency/Branch CJIS Authorizing Individual is Required**

Please Print All Information Clearly

CJIS Operations Use Only

PROCESSED BY

DATE

USER ID AFFECTED

Section 1

CJIS USER IDENTIFICATION

Person for <u>Whom</u> Access is Requested (<i>Given First, Last Name</i>)	Name of Government Branch: <input type="checkbox"/> Executive <input type="checkbox"/> Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Federal <input type="checkbox"/> Municipalities
e-mail	Agency Name (<i>Municipalities Specify Town - Refer to Following Pages</i>)
Phone Number	Department Name (<i>Internal Department Name</i>)
Fax Number	Department Address (<i>Street, City, Zip</i>)

Section 2

TYPE OF REQUEST

Check the corresponding box below:

<input type="checkbox"/> New Access to CJIS Application	(<i>CJIS Application Roles and Definitions</i>)
<input type="checkbox"/> Modify Access to CJIS Application	(<i>Provide Current User Id</i>)
<input type="checkbox"/> Terminate Access to CJIS Application	(<i>Provide Current User Id</i>)

Section 3

TRAINING DATES FOR THE APPLICATION

Provide Requested Training Dates and Times <input type="checkbox"/> OBTS <input type="checkbox"/> Other CJIS Applications		
Preference	Date and Time	Training Location (Address, City, State)
1 st Choice		
2 nd Choice		
3 rd Choice		

Section 4

MANAGER'S APPROVAL (*Required Section*)

Name of Person Approving the Requested Access (<i>First, Last Name</i>)	Supervisors Signature
Phone Number	Fax Number
Supervisor's e-Mail	Date

Section 5

Requires a CJIS AUTHORIZING INDIVIDUAL for Approval (*Agency/Branch MUST Provide Signature Below Before CUAR Will be Processed*)

CJIS Authorizing Individual for the Agency / Branch (<i>Print First, Last Name</i>)	CJIS Authorizing Individual for the Agency / Branch
Name:	Signature:
AGENCY/BRANCH MUST SIGN IN THIS SECTION	Date

Connecticut Criminal Justice Information System



The following is a list of CJIS Roles within Branch and Agency. It includes the name of the authorized CJIS Approver within that Agency. This will assist you when completing the (CUAR) CJIS User Authorization Request form for new user access. If you have any questions, filling out the CUAR, please contact CJIS Operations at 860-622-2000 or email us at Doit.cjis.support@ct.gov.

Branch	Agency	CJIS Role Within OBTS
CJIS Approver TAC Officer or Supervisor		Local Contact
MUN	(Town Name / Police Department)	Chief, Dispatcher, Password Officer, Police Officer /Detective, Records Clerk, TAC Officer / ASO
	CJIS Approver Celia Siefert	860-721-2123 celia.siefert@jud.ct.gov
JUD	Court Support Services (CSSD)	Administrative Assistant Administrative Assistant - COLLECT Allowed Administrative Clerk Administrative Secretary - all levels Adult Prob. Interstate Compact Coord. Adult Probation Officer - all levels Alcohol Ed Coordinator Bail Commissioner - all levels Clerical Supervisor - all levels Court Support Services Intake Assistant Chief Probation Officer - I and II Data Terminal Operator Deputy Dir Of Prog & staff dev Deputy Director Of Regional Services Deputy Director-CSSD Director Of Administration (CSSD) Family Relations Counselor - all levels Family Services Supervisor IAR Specialist IAR Supervisor Judicial Branch Executive Director Juvenile Detention Staff all levels Juvenile Probation SPRC Only Lead Adult Probation Officer Lead Family Relations Counselor Receptionist Clerk Regional Manager – CSSD Regional Manager - IAR Services Technology and Support Coordinator and staff Volunteer Coordinator
	CJIS Approver Larry D'Orsi	860-563-9435 larry.dorsi@jud.ct.gov
JUD	Superior Court Operations	Administration Administrative Advocates Claims Examiners Clerks DTOs Judges Management Marshals Records Center Statisticians Supervisors

	CJIS Approver Terry Walker	860-282-6404 terry.walker@jud.ct.gov
JUD	Judicial Information Systems	Help Desk CJIS Support Application CJIS Tech Support (Non-Appl)
Branch	Agency	CJIS Role Within OBTS
	CJIS Approver TAC Officer or Supervisor	Local Contact
LEG	Capital Police	Chief, Dispatcher, Password Officer, Police Officer /Detective, Records Clerk, TAC Officer / ASO
	CJIS Approver Local Agency Supervisor	
FED	FBI Drug & Enforcement Agency U.S. Postal Service U.S. Probation Alcohol, Tobacco & Firearms Veterans Affairs Federal Marshals Government Secret Service States Attorney Homeland Security Virginia Medical Center	Agents Clerks Special Agents Special Agent in Charge (SAC) Inspectors Officers Password Officer
	CJIS Approver TAC Officer or Supervisor	
FED	Groton Sub Base Police Department Mohegan Police Department Mashantucket Police Department Metro North Police Department Amtrak Police Department	Chief Dispatcher Police Officer/Detective Password Officer Records Clerk TAC Officer/ ASO
	CJIS Approver Gregory Everett	(203) 805-6610 greg.everett@po.state.ct.us
EXEC	Board of Pardons and Paroles	Administrators (Parole Supervisors, Chairman, Vice-Chairmen) Clerical Staff Parole Officer
	CJIS Approver Lynn Milling	860-292-3404 lynn.milling@po.state.ct.us
EXEC	Department Of Corrections	Correctional Officers Clerical CTO / Counselors Records Staff Management Staff Population Management Staff Research MIS Assessment Staff Security Staff Community Enforcement Staff
	CJIS Approver Evelyn Godbout	(860) 424-3568 evelyn.godbout@po.state.ct.us
EXEC	Criminal Justice Services (DCJ)	Chief State's Attorney States Attorneys Inspectors Clerical Prosecutor Case Coordinator Clerical Staff
	CJIS Approver Melissa Connery	(860) 263-5348 Melissa.Connery@ct.gov
EXEC	Department of Motor Vehicles (DMV)	Driver Services Analysts/Assistant Analysts Driver Services Administrative Clerical Staff Driver Services Supervisory Staff IST Division Applications Support Staff Investigations Clerical Staff Assigned to Investigative Services Unit Commercial Vehicle Safety Dispatch and Communications Commercial Vehicle Safety Motor Carrier Enforcement & Court Liaison Commercial Vehicle Safety Public Service Transportation (LE unit/staff) Commercial Vehicle Safety Registration Compliance

	CJIS Approver Richard Rowley	(860) 424-3185 butch.rowley@ct.gov
EXEC	Department Of Energy and Environmental Protection (DEEP)	Admin Dispatchers Officers
	CJIS Approver Michelle Cruz	(860) 550-6632 michelle.cruz@ct.gov
EXEC	Office Of Victim Advocate (OVA)	Attorney Complaint Officer
Branch	Agency	CJIS Role Within OBTS
	CJIS Approver John Gadea	(860) 713-6065 john.gadea@ct.gov
EXEC	Department Of Consumer Protection (DCP)	Pharmacy Management
	CJIS Approver John Morrisson	(860) 509-6409 j.morrisson@jud.ct.gov
EXEC	Office Of Chief Public Defender (DPDS)	Attorney Clerks Investigators Secretary Social Worker Other Support Staff
	CJIS Approver Joan Hilliard	(860) 685-8020 joan.hilliard@po.state.ct.us
EXEC	Department of Emergency Services and Public Protection (DESPP)	Clerical Clerical – Weapons Clerical – Weapons Processing Tech Clerical – SPBI Processing Tech Clerical – SPBI Office Assistant Clerical – Troop Management Administrative – COLLECT Administrative – Weapons Administrative – CCH Ranking Officers System Administrator Trooper Dispatcher State Police Admin UCR, NIBRS, Weapons, Sex Offender Registry Licensing functions as required by CGS Fire Marshall Protective Services Officer Police Officer assigned to Public Safety / State Police Task Force Public Safety Troops, Divisions, Units State Police Bureau of Identification Fingerprint ID Unit Fingerprint Supervisor State Police Bureau of Identification Fingerprint ID Unit Fingerprint Technician Message Center Dispatcher
	CJIS Approver Archana Mulay	(860) 622-2506 Archana.Mulay@ct.gov
EXEC	DAS/Bureau of Enterprise Systems and Technology	Help Desk Technical Support CJIS Support Legacy Application Support DoIT Connectivity Check CJIS Trainer CJIS Consultant CJIS Administration
	CJIS Approver Ronald R Dirienzo	(860) 297-5875 Ron.Dirienzo@po.state.ct.us
EXEC	Department Revenue Services (DRS)	Special Investigations
	CJIS Approver Linda DeConti	(860) 418-6248 linda.deconti@ct.gov
EXEC	Office Of Policy and Management (OPM)	Assistant Director Director Planning Specialist Research